



# Brent

## Cabinet

**Monday 17 April 2023 at 10.00 am**

Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#).

### Membership:

#### Lead Member Councillors:

#### Portfolio

M Butt (Chair)  
M Patel

Leader of the Council  
Deputy Leader and Cabinet Member for Finance,  
Resources & Reform

Donnelly-Jackson  
Farah

Cabinet Member for Customers, Communities & Culture  
Cabinet Member for Safer Communities & Public  
Protection

Grahl  
Knight

Cabinet Member for Children, Young People & Schools  
Cabinet Member for Housing, Homelessness & Renters  
Security

Nerva  
Krupa Sheth

Cabinet Member for Public Health & Adult Social Care  
Cabinet Member for Environment, Infrastructure and  
Climate Action

Tatler

Cabinet Member for Regeneration, Planning & Growth

**For further information contact:** James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: [james.kinsella@brent.gov.uk](mailto:james.kinsella@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: [democracy.brent.gov.uk](https://democracy.brent.gov.uk)

## **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party or trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

**Item** **Page**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

**3 Minutes of the Previous Meeting** 1 - 10

To approve the minutes of the previous meeting held on Monday 13 March 2023 as a correct record.

**4 Matters Arising (if any)**

To consider any matters arising from the minutes of the previous meeting.

**5 Petitions (if any)**

To discuss any petitions from members of the public, in accordance with Standing Order 66.

**6 Reference of item considered by Scrutiny Committees (if any)**

To consider any reports referred by the Community & Wellbeing or Resources & Public Realm Scrutiny Committees.

## Resident Services Reports

**7 Household Support Fund 2023/24** 11 - 56

This report provides details on the Government announcement regarding the Household Support Fund (HSF) extension from 1 April 2023 to 31 March 2024 and seeks agreement to proposals for the subsequent allocation and distribution of the HSF in Brent.

**Ward Affected:**  
Queens Park

**Lead Member:** Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)

**Contact Officer:** Thomas Cattermole, Director of Customer Access

## 8 Kilburn Library Development and Refurbishment

57 - 122

This report presents Cabinet with a business case for investment to upgrade the premises and facilities at Kilburn Library and the Library Garden.

**Ward Affected:**  
Queens Park

**Lead Member:** Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)

**Contact Officer:** Thomas Cattermole, Director of Customer Access  
Tel: 020 8937 5446  
thomas.cattermole@brent.gov.uk

## 9 Selective Licensing in the Private Rented Sector in Brent 2023

123 - 480

This report requests Cabinet approval for the proposed selective licensing scheme designations beyond 30 April 2023.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)

**Contact Officer:** Spencer Randolph, Head of Private Housing Services  
Tel: 020 8937 2546  
spencer.randolph@brent.gov.uk

## Communities & Regenerations Reports

### 10 Community Grant (NCIL) Funding

481 - 534

This report details the outcome of a review of the current distribution of council community grants and proposed options for a new approach to dispersing community grant funds.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler), Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)

**Contact Officer:** Lorna Hughes, Director - Communities and Strategy  
lorna.hughes@brent.gov.uk

## Finance & Resources Reports

**11 Brent Civic Centre – Approval to commercially let Civic Centre surplus floor space(s)** 535 - 542

Following approval of the Council's budget proposals for 2023/24 (including a proposal to let additional floor space within the Civic Centre to external organisations), this report sets out the Council's approach towards the of letting additional space in the Civic Centre.

**Ward Affected:**  
Wembley Park

**Lead Member:** Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)

**Contact Officer:** Tanveer Ghani, Director Property and Assets,  
Tel: 020 8937 1722, tanveer.ghani@brent.gov.uk  
Denish Patel, Head of Property,  
Tel: 020 8937 2529, denish.patel@brent.gov.uk

### Adult Social Care Reports

**12 Section 75 agreement for Better Care Fund** 543 - 556

This report seeks approval for the Council to enter a partnership arrangement, under Section 75 of the National Health Service Act 2006, in respect of the delivery of the approved Better Care Fund Plan with North West London Integrated Commissioning Board for 2023/24 and onwards.

**Ward Affected:**  
All Wards

**Lead Member:** Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)

**Contact Officer:** Tom Shakespeare, Integrated Care Partnership Director  
Tom.Shakespeare@brent.gov.uk

### Governance Reports

**13 Review of the Use of Regulation of Investigatory Powers Act 2000** 557 - 564

This report informs Cabinet of the Council's use and conduct of surveillance techniques in accordance with the Regulation of Investigatory Powers Act (RIPA) 2000; and requests Cabinet approve the changes to the attached RIPA policy.

**Ward Affected:**  
All Wards

**Lead Member:** Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)

**Contact Officer:** Bianca Robinson, Senior Lawyer, Constitutional and Governance  
Tel: 0208 937 1544  
Bianca.Robinson@brent.gov.uk

## 14 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 11: Brent Civic Centre – Approval to commercially let Civic Centre surplus floor space(s) – Appendix 1 (Negotiations)

This appendix is classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”

## 15 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting in accordance with Standing Order 60.

**Date of the next meeting: Monday 22 May 2023**



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and a number of seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#).